



SFY 2018-19 Crimes Against Revenue Program (CARP) RFP

Questions and Answers – posted August 16, 2018

Question #1: I created a new project to begin our renewal application but noticed that the project number started with CR18, and all of our previous CARP projects start with CR15. Is there a different process for reapplying for the CARP grant rather than a first time application?

Answer #1: No, there is not a different process for applying for the 2018-19 CARP grant award. The Grants Management System (GMS) project naming convention assigns project ID numbers relative to the contract year. “CR15” indicates a CARP project that was created in 2015 and “CR18” indicates a CARP project that was created in 2018. Contracts resulting from this RFP should start with “CR18.” Please see Section IX on p. 18 of the RFP, “Application Submission and Requirements”, for additional GMS application guidance. Also, please note that contracts resulting from this RFP are new contracts and not renewals.

Question #2: Are the M/WBE forms due at the time of application, or only when and if an award is received?

Answer #2: M/WBE forms are not required when submitting a proposal. Successful applicants will be required to submit applicable M/WBE forms to DCJS prior to contract execution.

Question #3: What attachments are required? Should an MOU be submitted with the application, or can it be submitted after the award is made? If it should be submitted with the application, should it be signed by both the District Attorney and the Executive Deputy Commissioner of the New York State Department of Taxation and Finance? Should the Crimes Against Revenue Certification be submitted with the application, or after the award is made? Of course, staffing will depend on the amount of the award.

Answer #3: The following attachments should be uploaded in the GMS application:

- Narrative proposal;
- Crimes Against Revenue Certification;
- Memorandum of Understanding; and
- 2016-2018 CARP Metric Summary Worksheet.

The CARP Certification and Memorandum of Understanding (MOU) must each be signed by the applying jurisdiction’s district attorney and submitted in PDF format. MOUs submitted by successful applicants will be forwarded to the NYS Department of Taxation and Finance (DTF) for signature upon award.



Question #4: Attachment #3 within the RFP asks for referrals and other information from years 2016-2018. Is this only for CARP grant recipients? Or if we did not have a CARP grant, are you requesting the number of cases we've handled?

Answer #4: The requested information pertains to current CARP grant recipients, as only current CARP grantees are eligible to apply. Please see Section II.B. on p. 3 of the RFP, "Application Eligibility."

Question #5: What is meant by "Total Amount Projected CARP Savings"? How should these projections be estimated?

Answer #5: The "Total Amount of Projected CARP Savings" refers to the total fiscal benefit to the State as a result of CARP cases, including revenues realized for which the grantee did not receive CARP credit, or future State expenditures avoided as a result of CARP cases. For example, the successful prosecution of a defendant may curtail further illegal welfare or unemployment insurance pay-outs by the State.

Question #6: Are there recommendations regarding how much funding we should apply for, other than that any amount in addition to our existing grant "must contain adequate justification for the request" as stated in the RFP on p. 8?

Answer #6: Proposal budgets should include the expenditures necessary to sustain a successful CARP initiative. No specific award eligibility amounts or limits have been established for this solicitation.

Question #7: Does the staff assigned to the CARP grant have to be assigned strictly to these case types (100%)? If funding is awarded for less than what was requested, will the ADA assigned to these cases be able/eligible to work on other cases (i.e., if the award provides for 80% of the requested amount, can this person spend 20% of their time assigned to different case types)?

Answer #7: Staff assigned to the CARP grant do not have to be assigned 100% and may split their time with other cases. However, as stated in the CARP Certification, CARP funds must supplement and not supplant existing funds and services. All personnel supported by a CARP grant must work on CARP activities for the percentage of time that is commensurate with the portion of their salary that is paid by this grant.

Question #8: Would it be possible for you to provide a sample of a grant that was written that was awarded funding?

Answer #8: No. Samples of applications awarded through competitive bid are not shared during the open bidding process.