



May 11, 2018

**Empire State Development Corporation (ESDC)
633 3rd Avenue
37th Floor
New York, NY
9:05 AM - 10:25 PM**

DRAFT MEETING MINUTES

DNA Subcommittee Members in Attendance:

Dwight Adams, Ph.D.
Allison Eastman, Ph.D.
Kenneth Kidd, Ph.D.
Amanda Sozer, Ph.D.

DCJS Staff in Attendance:

Brett Knowles
Cathryn Levine
Gerald Mollen
Shelley Palmer

Other Attendees:

Sarah Chu – The Innocence Project
Russ Gettig – New York State Police Crime Laboratory
Jessica Goldthwaite - Legal Aid Society
Susan Horan - Brooklyn District Attorney's Office
George Howard – NYS ITS
Maayan Milgram – Bronx District Attorney's Office
Julie Pizziketti - New York State Police Crime Laboratory
Thomas Ridges – Richmond County Office of the District Attorney
Meredith Rosenberg - NYC OCME Forensic Biology
Diane Shkoditch – Suffolk County Crime Laboratory
Preethi Swamy – NYC OCME
Raymond Valerio - Bronx District Attorney's Office
Ray Wickenheiser – New York State Police Crime Laboratory
Helen Wong - Suffolk County Crime Laboratory

<p>Chairman Adams opened the meeting and noted there was a quorum, with Drs. Eastman, Kidd, and Sozer present. A motion to approve the May 11, 2018 meeting agenda was made by Dr. Sozer, seconded by Dr. Kidd and approved unanimously.</p>	<p><i>Approximate video times</i> 00:00:32 – 00:00:45</p>
<p>The Chair then requested a motion to approve the minutes of the November 3, 2017 and December 1, 2017 DNA Subcommittee meetings. A motion to approve the minutes was made by Dr. Eastman, seconded by Dr. Kidd, and approved unanimously.</p>	<p>00:00:45 – 00:01:12</p>
<p>The first item concerning accreditation was related to the reaccreditation of the New York State Police Crime Laboratory. The subcommittee reviewed documents related to the reaccreditation of the laboratory. Dr. Eastman made a motion to issue a binding recommendation to the Commission on Forensic Science to renew the laboratory's New York State accreditation in the discipline of Biology for the period concurrent with their ANAB accreditation. Dr. Kidd seconded the motion and it was unanimously approved.</p>	<p>00:04:40 – 00:29:04</p>
<p>The second item concerning accreditation was related to the reaccreditation of the Suffolk County Crime Laboratory. The subcommittee reviewed documents related to the reaccreditation of the laboratory. Dr. Eastman made a motion to issue a binding recommendation to the Commission on Forensic Science to renew the laboratory's New York State accreditation in the discipline of Biology for the period concurrent with their ANAB accreditation. Dr. Kidd seconded the motion and it was unanimously approved.</p>	<p>00:29:04 – 00:32:36</p>
<p>The subcommittee also reviewed updates from the Erie County Central Police Services Laboratory, Monroe County Crime Laboratory, Nassau County Division of Forensic Services Laboratory, New York City OCME Department of Forensic Biology, and the Onondaga County Center for Forensic Services. The last item under accreditation was a review of the 2017 Annual Lab Summaries.</p>	<p>00:32:36 – 00:34:36</p>
<p>The Chair then moved to Old Business. A verbal update was provided on both the partial match and familial search programs.</p>	<p>00:34:36 – 00:38:30</p>
<p>Under New Business the subcommittee reviewed a memorandum summarizing the 2017 DNA Databank security audits.</p>	<p>00:38:30 – 00:40:00</p>
<p>The subcommittee then reviewed laboratory disclosures from Erie County Central Police Services Laboratory, Monroe County Crime Laboratory, Nassau County Division of Forensic Services Laboratory, New York City OCME Department of Forensic Biology, New York State Police, and Westchester County Division of Forensic Sciences.</p>	<p>00:40:00 – 01:04:45 (40:00-64:45)</p>
<p>The Chair then requested a motion to enter Executive Session to discuss matters relating to a current investigation or matters that may lead to the appointment, promotion, demotion, discipline or suspension of a particular person. Dr. Kidd made the motion, which was seconded by Dr. Eastman, and approved unanimously.</p>	<p>01:04:45- 01:05:40 (64:45-65:40)</p>
<p>The DNA Subcommittee returned to open session and the Chair indicated that the subcommittee did not take any formal action during Executive Session. The Chair stated that the next meeting of the subcommittee will be August 3, 2018.</p>	<p>01:05:40- 01:06:52 (65:40-66:52)</p>

A motion to adjourn was made by Dr. Eastman, seconded by Dr. Sozer, and approved unanimously.

*Approximate
video times*

01:06:52 –
01:07:06
(66:52-67:06)

Note:

Video of the meeting is available upon request.

Approximate video times in parenthesis reflect the streaming video. Times not in parenthesis reflect the video file played using software such as Windows Media Player.