



**DNA
Subcommittee**

November 15, 2024

Empire State Development Corporation
655 3rd Ave, 4th Floor Boardroom
New York, NY 10017

Videoconference Locations:
9040 Town Center Parkway, Lakewood Ranch, FL
Shapiro Building, Room 5044, 70 Francis Street, Boston, MA
107 College Place, LSB 120, Syracuse, NY

9:07 AM – 11:03 AM

DRAFT MEETING MINUTES

DNA Subcommittee Members in Attendance:

Frederick Bieber, Ph.D.
Michael Coble, Ph.D.
Kathleen Corrado, Ph.D.
Katherine Gettings, Ph.D.
Kenneth Kidd, Ph.D. ¹
Jenifer Smith, Ph.D.
Amanda Sozer, Ph.D.

DCJS Staff in Attendance:

Taylor Aaron
Dean DeFruscio
Colleen Glavin, Esq.
Janine Kava
Katherine Mayberry
Shelley Palmer
Brianna Robinson
Lindsey Rockwell
Matthew Schrantz, Esq.
Elizabeth Suparmanto

¹ In accordance with a resolution and related procedures regarding the use of videoconferencing under extraordinary circumstances, which were adopted by the DNA Subcommittee on May 12, 2023 and added to its bylaws, Kenneth Kidd participated by videoconferencing from a private location due to extraordinary circumstances and, thus, shall not count toward quorum, but was able to participate and vote as there was a quorum of members at physical location(s) open to the public.

Other Attendees:

Jenny Cheung – The Legal Aid Society
 Sarah Chu – Perlmutter Center for Legal Justice at Cardozo Law
 Natasha Jean-Baptiste – The Legal Aid Society
 Alison Nixon – NYC OCME, Department of Forensic Biology
 Craig O'Connor – NYC OCME, Department of Forensic Biology
 Meredith Rosenberg – NYC OCME, Department of Forensic Biology
 Martha Saunders – The Legal Aid Society
 Raymond Valerio – Office of the Queens County District Attorney
 Tiffany Vasquez – NYC OCME, Department of Forensic Biology

*Approximate
Video Times*

The Chair, Dr. Coble, opened the meeting by stating that the DNA Subcommittee was conducting its meeting in hybrid with members present both in New York City and virtually. Dr. Coble then conducted a roll call to take attendance and a quorum was established with six voting members (Bieber, Coble, Corrado, Gettings, Smith, and Sozer); one member participated from a private location due to extraordinary circumstances (Kidd²).

00:00:00 –
00:01:09

A discussion took place regarding an additional late document provided to the Subcommittee by the Office of Forensic Services. Dr. Coble then asked for a motion to approve the November 15, 2024, agenda. A motion to approve the agenda was made by Dr. Smith, seconded by Dr. Gettings, and approved with seven votes (Bieber, Coble, Corrado, Gettings, Kidd, Smith, and Sozer).

00:01:10 –
00:03:05

The Chair then asked Subcommittee members for questions or comments on the minutes from the August 9, 2024, meeting of the Subcommittee. Dr. Smith made a motion to approve the minutes, seconded by Dr. Gettings, and approved unanimously.

00:03:07 –
00:04:11

Next, the Subcommittee reviewed Accreditation/Laboratory updates from the Erie County Central Police Services Forensic Laboratory, Nassau County Office of the Medical Examiner Division of Forensic Services, New York City OCME Department of Forensic Biology, Onondaga County Center for Forensic Sciences Laboratory, Suffolk County Crime Laboratory, and Westchester County Department of Laboratories & Research Division of Forensic Science. Representatives from the laboratories were available to answer questions as needed.

00:04:13 –
00:15:57

During Accreditation/Laboratory updates, the Subcommittee reviewed the final documentation from the ANAB reaccreditation assessment activity of the Onondaga County Center for Forensic Sciences Laboratory. The Chair called for a motion to issue a binding recommendation to the Commission on Forensic Science to renew the New York State Accreditation of the Onondaga County Center for Forensic Sciences Laboratory in the discipline of Biology for the period concurrent with its ANAB accreditation to expire January 31, 2029. Dr. Gettings made the motion, Dr. Smith seconded the motion, and the motion was approved unanimously.

00:05:35 –
00:07:22

² See FN. 1 above.

Approximate
Video Times

The Subcommittee also reviewed the final documentation from the ANAB reaccreditation assessment activity of the Westchester County Department of Laboratories and Research Division of Forensic Science. The Chair called for a motion to issue a binding recommendation to the Commission on Forensic Science to renew the New York State Accreditation of the Westchester County Department of Laboratories and Research Division of Forensic Science in the discipline of Biology for the period concurrent with its ANAB accreditation to expire October 31, 2028. Dr. Smith made the motion, Dr. Gettings seconded the motion, and the motion was approved unanimously.

00:13:12 –
00:15:19

The Chair then moved to Old Business. A verbal update was provided by Ms. Palmer on the Partial Match and Familial Search programs. There were no updates regarding CODIS Bulletins. The Biology Technical Working Group (BIOTWG) Co-chair, Dr. Craig O'Connor, provided additional feedback on the NIST Interagency report *Forensic DNA Interpretation and Human Factors: Improving Practice Through a Systems Approach*. During this discussion, Dr. Corrado asked that the Office of Forensic Services provide the Biology Report Standardization document to Subcommittee members once changes are finalized. While no formal vote was taken, no objections were raised.

00:15:59 –
00:23:13

The Chair then moved to New Business. Ms. Palmer provided information regarding the Annual CODIS Security Audits.

00:23:14 –
00:24:22

The Subcommittee then reviewed disclosures from the Nassau County Office of the Medical Examiner Division of Forensic Services. Laboratory representatives were available to answer questions.

00:24:24 –
00:28:26

Ms. Palmer noted a correction to a previous comment regarding the Annual CODIS Security Audits. The 2024 audits were not in person but were paper audits.

00:28:27 –
00:28:48

The Subcommittee then continued reviewing disclosures from the New York City OCME Department of Forensic Biology, New York State Police Crime Laboratory, and Suffolk County Crime Laboratory. Representatives from the laboratories were available to respond to members' questions.

00:28:50
01:31:59

Next, Dr. Coble requested a motion to enter into Executive Session to discuss matters relating to a current investigation or matters that may lead to the appointment, promotion, demotion, discipline, or suspension of a particular person. The motion was made by Dr. Smith, seconded by Dr. Gettings, and approved unanimously.

01:32:00 –
01:33:10

The Subcommittee adjourned into Executive Session with all present members in attendance. Executive Session commenced at 10:40 AM and concluded at 10:58 AM. The Subcommittee reconvened the Open Meeting and Dr. Coble stated no action was taken in Executive Session.

01:35:47 –
01:35:55

The Chair then stated that the next meeting of the Subcommittee will take place on February 7, 2025, with the location to be determined. A motion to adjourn was made by Dr. Smith, seconded by Dr. Gettings, and approved unanimously.

01:36:02 –
01:37:01

Note: Video of the meeting is available at <https://www.youtube.com/user/nyspublicsafety>



U.S. Department of Justice
Federal Bureau of Investigation

Washington, D. C. 20535-0001

November 26, 2024

Gail Conklin
Monroe County Crime Laboratory
85 West Broad Street
Rochester, NY 14614

Dear Gail:

This is in response to the external Quality Assurance Standards (QAS) audit conducted for the Monroe County Crime Laboratory in Rochester, New York, from April 15 to 17, 2024.

In accordance with NDIS Operational Procedures Manual, Sections 1.3.1 and 1.3.2, the review of the above-referenced audit documentation is complete. As noted in the email correspondence dated July 18, 2024, participation in the National DNA Index System (NDIS) requires all external audit documentation and laboratory responses to be provided to the FBI within 30 days of the laboratory's receipt of the audit documents or reports. This late audit submission should result in a finding under Standard 15.5.2 in your laboratory's next audit and will require corrective action.

Thank you for your assistance in this matter.

Sincerely,

Lisa L. Grossweiler
NDIS Custodian
CODIS Unit
Laboratory Division

1 – Kerri Sage (information only)



November 22, 2024

Pasquale Buffolino, Ph.D.
Nassau County Office of the Medical Examiner
Division of Forensic Services
1194 Prospect Avenue
Westbury, NY 11590

Dear Dr. Buffolino,

Congratulations! On November 22, 2024, ANAB approved the continuation of your organization's accreditation based upon the results of your recent surveillance activity. Continuation of accreditation is a formal acknowledgement that your organization continues to operate in conformance with accreditation requirements. The report was provided to you during the assessment activity.

The provided ANAB accreditation symbol ([Testing](#)) may be used to convey your accredited status. An accreditation symbol must not be used in any way which implies accreditation in any area outside of the scope of accreditation. If appropriate, the accreditation symbol may be used on your organization's website, reports, letterhead, business cards, and other official documents. Please refer to [PR 1018 Policy on Use of ANAB Accreditation Symbols and Claims of Accreditation Status](#) for all required information. This policy also provides information on your ability to use a combined mark that contains the ANAB accreditation symbol and the International Laboratory Accreditation Cooperation (ILAC) mark.

The next assessment activity is a Surveillance Document Review scheduled for October 2025.

Thank you for your ongoing commitment to quality and the accreditation process.

Sincerely,



Jami J. StClair
Senior Manager of Accreditation
ANSI National Accreditation Board

cc: Karen Dooling, Assistant Director
Mark Gil, Quality Assurance Manager
ANAB Office



ANSI National Accreditation Board

**SCOPE OF ACCREDITATION TO:
 ISO/IEC 17025:2017
 Accreditation Requirements for Forensic Testing and Calibration (2023)
 FBI Quality Assurance Standards for Forensic DNA Testing Laboratories:2020**

**Nassau County Office of the Medical Examiner
 Division of Forensic Services**

1194 Prospect Avenue
 Westbury, New York 11590 USA

FORENSIC TESTING

ISO/IEC 17025 Accreditation Granted: 12 October 2010

Certificate Number: FT-0243

Certificate Expiry Date: 28 February 2027

Discipline: Biology		
Component/Parameter	Item	Key Equipment/Technology
DNA Profile Determination	Short Tandem Repeat (STR) Y-Short Tandem Repeat (Y-STR)	Capillary Electrophoresis
Individual Characteristic Database	DNA Profile	National DNA Index System (NDIS)
Physical Comparison	DNA Profile	Software Program
Qualitative Determination	Body Fluid Epithelial Cell	Chemical General Microscopy Immunoassay

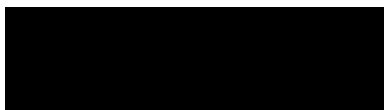
Discipline: Fire Debris and Explosives		
Component/Parameter	Item	Key Equipment/Technology
Qualitative Determination	Fire Debris	Gas Chromatography Mass Spectrometry

Discipline: Firearms and Toolmarks		
Component/Parameter	Item	Key Equipment/Technology
Function Evaluation	Air Gun Firearm Silencer	Measuring Equipment Visual
Individual Characteristic Database	Ammunition	National Integrated Ballistic Information Network (NIBIN)
Physical Comparison	Ammunition	General Microscopy Software Program Visual
Qualitative Determination	Ammunition Firearm	General Microscopy Reference Collection

Discipline: Friction Ridge		
Component/Parameter	Item	Key Equipment/Technology
Enhancement	Ridge Detail	Chemical Physical Software Program
Individual Characteristic Database	Ridge Detail	Next Generation Identification System (NGI)
Physical Comparison	Ridge Detail	Software Program Visual

Discipline: Seized Drugs		
Component/Parameter	Item	Key Equipment/Technology
Qualitative Determination	Botanical Liquid Solid	Chemical Gas Chromatography General Microscopy Infrared Spectroscopy Mass Spectrometry Raman Spectroscopy Thin-Layer Chromatography Visual
Quantitative Measurement	Solid	Gas Chromatography Mass Spectrometry
Weight Measurement	Botanical Liquid Solid	Balance

When published on a forensic service provider's Scope of Accreditation, ANAB has confirmed the competence required to develop and validate methods and perform on-going quality assurance for accredited activities. For a listed component/parameter, the forensic service provider may add or modify methods for activities without formal notice to ANAB for items and key equipment/technology listed. Contact the forensic service provider for information on the method utilized for accredited work.



Pamela L. Sale
Vice President, Forensics



U.S. Department of Justice
Federal Bureau of Investigation

Washington, D. C. 20535-0001

January 14, 2025

Sandra McNulty
Nassau County Office of the Medical Examiner
Division of Forensic Services - Biology
1194 Prospect Avenue
Westbury, NY 11590

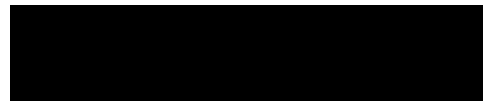
Dear Sandra:

This is in response to the external Quality Assurance Standards (QAS) audit conducted for the Nassau County Office of the Medical Examiner Division of Forensic Services in Westbury, New York from October 15 to 17, 2024.

A review of your audit documentation found the laboratory to be in compliance with the external audit requirement and the FBI Director's Quality Assurance Standards.

Thank you for your assistance in this matter.

Sincerely,



Lisa L. Grossweiler
NDIS Custodian
CODIS Unit
Laboratory Division

1 – Kerri Sage (information only)



December 11, 2024

Timothy D. Kupferschmid
New York City Office of Chief Medical Examiner
Department of Forensic Biology
421 East 26th Street
New York, NY 10016

Dear Director Kupferschmid,

Congratulations! On December 10, 2024, ANAB approved the continuation of your organization's accreditation based upon the results of your recent surveillance activity. Continuation of accreditation is a formal acknowledgement that your organization continues to operate in conformance with accreditation requirements. The report was provided to you during the assessment activity.

The provided ANAB accreditation symbol ([Testing](#)) may be used to convey your accredited status. An accreditation symbol must not be used in any way which implies accreditation in any area outside of the scope of accreditation. If appropriate, the accreditation symbol may be used on your organization's website, reports, letterhead, business cards, and other official documents. Please refer to [PR 1018 Policy on Use of ANAB Accreditation Symbols and Claims of Accreditation Status](#) for all required information. This policy also provides information on your ability to use a combined mark that contains the ANAB accreditation symbol and the International Laboratory Accreditation Cooperation (ILAC) mark.

The next assessment activity is a Surveillance Assessment scheduled for the week of October 19th, 2025.

Thank you for your ongoing commitment to quality and the accreditation process.

Sincerely,



Senior Manager of Accreditation
ANSI National Accreditation Board

cc: Meredith Rosenberg, Laboratory Deputy Director
Kyra McKay, Laboratory Assistant Director & Quality Assurance Manager
ANAB Office



ANSI National Accreditation Board

**SCOPE OF ACCREDITATION TO:
ISO/IEC 17025:2017
Accreditation Requirements for Forensic Testing and Calibration (2023)
FBI Quality Assurance Standards for Forensic DNA Testing Laboratories:2020**

**New York City Office of Chief Medical Examiner
Department of Forensic Biology
421 East 26th Street
New York, New York 10016 USA**

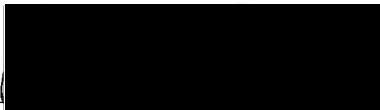
FORENSIC TESTING

ISO/IEC 17025 Accreditation Granted: 06 May 2011

Certificate Number: FT-0238 Certificate Expiry Date: 28 February 2028

Discipline: Biology		
Component/Parameter	Item	Key Equipment/Technology
DNA Profile Determination	Mitochondrial Short Tandem Repeat (STR) Y-Short Tandem Repeat (Y-STR)	Capillary Electrophoresis Massively Parallel Sequencing
Individual Characteristic Database	DNA Profile	National DNA Index System (NDIS)
Physical Comparison	DNA Profile	Software Program
Qualitative Determination	Body Fluid	Chemical Fluorescence Spectroscopy General Microscopy Immunoassay Liquid Chromatography Mass Spectrometry

When published on a forensic service provider's Scope of Accreditation, ANAB has confirmed the competence required to develop and validate methods and perform on-going quality assurance for accredited activities. For a listed component/parameter, the forensic service provider may add or modify methods for activities without formal notice to ANAB for items and key equipment/technology listed. Contact the forensic service provider for information on the method utilized for accredited work.



Pamela L. Sale
Vice President, Forensics

From: [Kupferschmid, Timothy \(OCME\)](#)
To: [dcjs.sm.forensiclabs](#); [Palmer, Shelley \(DCJS\)](#); [Caprice Fowler \(qualitymatters@anab.org\)](#); [Jill Spriggs \(jspriggs@anab.org\)](#)
Cc: [Kupferschmid, Timothy \(OCME\)](#); [McKay, Kyra \(OCME\)](#); [Rosenberg, Meredith \(OCME\)](#); [O'Connor, Craig \(OCME\)](#)
Subject: Notification
Date: Friday, January 31, 2025 2:56:25 PM

ATTENTION: This email came from an external source. Do not open attachments or click on links from unknown senders or unexpected emails.

I hope this message finds you well.

I find myself feeling both bittersweet and grateful as I inform you of my decision to step down from my roles as Chief of Laboratories and Director of Forensic Biology at the NYC Office of Chief Medical Examiner. My last working day will be February 21, 2025. I am leaving to take a leadership position in the private sector.

Serving the City of New York and its criminal justice system has been the most rewarding chapter of my career, but after more than a decade in this demanding and gratifying role, it is time for me to turn a new page. Over the past twelve years, I have had the honor and pleasure of working alongside some of the most dedicated and talented professionals in the field. Together, we have made significant advances in forensic science, continually striving for excellence and justice.

I am deeply grateful for the support, collaboration, and trust that you have extended to me throughout my tenure. This journey has not only been professionally fulfilling but also personally enriching, as we have navigated challenges and celebrated successes together.

Thank you for allowing me to contribute in my small way to the noble cause of serving impartial justice and protecting our community. I look forward to seeing the continued growth and success of the NYC Office of Chief Medical Examiner and the forensic science community.

The selection of an interim director is still pending. I will update everyone once the decision has been made.

Please feel free to reach out to me if you have any questions or if I can assist in any way during this transition period.

Respectfully yours,

Timothy D. Kupferschmid, MBA, MFS

Chief of Laboratories

City of New York

Office of Chief Medical Examiner

Tel: 212-323-1300

Mobile: 646-210-1855

Email tkupferschmid@ocme.nyc.gov

Web: www.nyc.gov/ocme

CONFIDENTIALITY NOTICE THIS E-MAIL TRANSMISSION MAY CONTAIN INFORMATION THAT IS PRIVILEGED, CONFIDENTIAL, PROPRIETARY, SUBJECT TO COPYRIGHT, AND/OR EXEMPT FROM DISCLOSURE UNDER APPLICABLE LAW. IT IS FOR THE USE OF INTENDED RECIPIENTS ONLY. If you are not an intended recipient of this message, please notify the original sender immediately by forwarding what you received and then delete all copies of the correspondence and attachments from your computer system. Any use, distribution, or disclosure of this message by unintended recipients is not authorized and may be unlawful.



U.S. Department of Justice
Federal Bureau of Investigation

Washington, D. C. 20535-0001
December 19, 2024

Kathleen Hum
Onondaga County Center for Forensic Sciences
100 Elizabeth Blackwell Street
Syracuse, NY 13210

Dear Kathleen:

This is in response to the external Quality Assurance Standards (QAS) audit conducted for the Onondaga County Center for Forensic Sciences Laboratory in Syracuse, New York from September 16 to 18, 2024.

A review of your audit documentation found the laboratory to be in compliance with the external audit requirement and the FBI Director's Quality Assurance Standards.

Thank you for your assistance in this matter.

Sincerely,

Lisa L. Grossweiler
NDIS Custodian
CODIS Unit
Laboratory Division

1 – Kerri Sage (information only)



February 6, 2025

Jill Dooley
New York State Police Crime Laboratory
1220 Washington Avenue, Bldg #30
Albany, NY 12226

Dear Director Dooley,

Congratulations! On February 5, 2025, ANAB made the decision to maintain your organization's accreditation in the Field of Forensic Testing. ANAB is satisfied that your organization meets or exceeds accreditation requirements, including the requirements of your own documented management system.

The report was provided to you during the assessment activity.

The provided ANAB accreditation symbol ([Testing](#)) may be used to convey your accredited status. An accreditation symbol must not be used in any way which implies accreditation in any area outside of the scope of accreditation. If appropriate, the accreditation symbol may be used on your organization's website, reports, letterhead, business cards, and other official documents. Please refer to [PR 1018 Policy on Use of ANAB Accreditation Symbols and Claims of Accreditation Status](#) for all required information. This policy also provides information on your ability to use a combined mark that contains the ANAB accreditation symbol and the International Laboratory Accreditation Cooperation (ILAC) mark.

The next assessment activity is a Reassessment scheduled to occur in January 2026.

Thank you for your ongoing commitment to quality and the accreditation process.

Sincerely,



Janet M. Girten
Senior Manager of Accreditation
ANSI National Accreditation Board

cc: Julia Becker, Director of Quality Assurance
New York DCJS
ANAB Office



ANSI National Accreditation Board

**SCOPE OF ACCREDITATION TO:
ISO/IEC 17025:2017
Accreditation Requirements for Forensic Testing and Calibration:2023
FBI Quality Assurance Standards for Forensic DNA Testing Laboratories:2020
FBI Quality Assurance Standards for DNA Databasing Laboratories:2020**

New York State Police Crime Laboratory
(see locations listed below)

FORENSIC TESTING

ISO/IEC 17025 Accreditation Granted: 21 June 2008

Certificate Number: FT-0025 Certificate Expiry Date: 31 May 2026

Forensic Investigation Center
1220 Washington Avenue
Albany, New York 12226 USA

Discipline: Biology		
Component/Parameter	Item	Key Equipment/Technology
DNA Profile Determination	Short Tandem Repeat (STR) Y-Short Tandem Repeat (Y-STR)	Capillary Electrophoresis
DNA Profile Determination (Database Samples)	Short Tandem Repeat (STR) Y-Short Tandem Repeat (Y-STR)	Capillary Electrophoresis
Individual Characteristic Database	DNA Profile	National DNA Index System (NDIS)
Physical Comparison	DNA Profile	Software Program
Qualitative Determination	Body Fluid Epithelial Cell	Chemical Fluorescence Spectroscopy General Microscopy Immunoassay

Discipline: Fire Debris and Explosives		
Component/Parameter	Item	Key Equipment/Technology
Qualitative Determination	Fire Debris	Gas Chromatography Mass Spectrometry

Discipline: Firearms and Toolmarks		
Component/Parameter	Item	Key Equipment/Technology
Function Evaluation	Firearm	Measuring Equipment
Individual Characteristic Database	Ammunition	National Integrated Ballistic Information Network (NIBIN)
Physical Comparison	Ammunition	General Microscopy Measuring Equipment Software Program Visual
Qualitative Determination	Ammunition Firearm Metal	Chemical General Microscopy Measuring Equipment Reference Collection
Serial Number Restoration	Physical Item	Chemical General Microscopy Magnetic Visual

Discipline: Friction Ridge		
Component/Parameter	Item	Key Equipment/Technology
Enhancement	Ridge Detail	Chemical Physical Software Program
Individual Characteristic Database	Ridge Detail	Next Generation Identification System (NGI)
Physical Comparison	Ridge Detail	Software Program Visual
Physical Comparison (Tenprint)	Ridge Detail	Software Program Visual

Discipline: Materials (Trace)		
Component/Parameter	Item	Key Equipment/Technology
Qualitative Determination	Hair	General Microscopy

Discipline: Seized Drugs		
Component/Parameter	Item	Key Equipment/Technology
Qualitative Determination	Botanical Liquid Solid	Chemical Gas Chromatography General Microscopy Infrared Spectroscopy Liquid Chromatography Mass Spectrometry Raman Spectroscopy Thin-Layer Chromatography Ultraviolet Spectroscopy Visual
Quantitative Measurement	Botanical Liquid Solid	Gas Chromatography Liquid Chromatography Ultraviolet Spectroscopy
Volume Measurement	Liquid	Volumetric Glassware
Weight Measurement	Botanical Liquid Solid	Balance

Discipline: Toxicology		
Component/Parameter	Item	Key Equipment/Technology
Qualitative Determination	Ante-Mortem Biological Item Post-Mortem Biological Item	Gas Chromatography Immunoassay Liquid Chromatography Mass Spectrometry
Qualitative Determination (Volatiles)	Ante-Mortem Biological Item Post-Mortem Biological Item	Gas Chromatography Mass Spectrometry
Quantitative Measurement	Ante-Mortem Biological Item Post-Mortem Biological Item	Gas Chromatography Liquid Chromatography Mass Spectrometry
Quantitative Measurement (Volatiles)	Ante-Mortem Biological Item Post-Mortem Biological Item	Gas Chromatography

Mid-Hudson Satellite Crime Laboratory
224 Breunig Road
New Windsor, New York 12553 USA

Discipline: Seized Drugs		
Component/Parameter	Item	Key Equipment/Technology
Qualitative Determination	Botanical Liquid Solid	Chemical Gas Chromatography General Microscopy

		Infrared Spectroscopy Liquid Chromatography Mass Spectrometry Raman Spectroscopy Thin-Layer Chromatography Ultraviolet Spectroscopy Visual
Quantitative Measurement	Botanical Liquid Solid	Gas Chromatography Liquid Chromatography Ultraviolet Spectroscopy
Volume Measurement	Liquid	Volumetric Glassware
Weight Measurement	Botanical Liquid Solid	Balance

Southern Tier Satellite Crime Laboratory

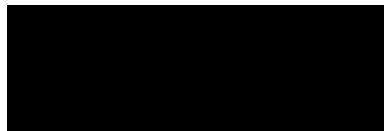
44 Park Street
Port Crane, New York 13833 USA

Discipline: Seized Drugs		
Component/Parameter	Item	Key Equipment/Technology
Qualitative Determination	Botanical Liquid Solid	Chemical Gas Chromatography General Microscopy Infrared Spectroscopy Liquid Chromatography Mass Spectrometry Raman Spectroscopy Thin-Layer Chromatography Ultraviolet Spectroscopy Visual
Quantitative Measurement	Botanical Liquid Solid	Gas Chromatography Liquid Chromatography Ultraviolet Spectroscopy
Volume Measurement	Liquid	Volumetric Glassware
Weight Measurement	Botanical Liquid Solid	Balance

Western Satellite Crime Laboratory
 722 Homer Street
 Olean, New York 14760 USA

Discipline: Seized Drugs		
Component/Parameter	Item	Key Equipment/Technology
Qualitative Determination	Botanical Liquid Solid	Chemical Gas Chromatography General Microscopy Infrared Spectroscopy Liquid Chromatography Mass Spectrometry Raman Spectroscopy Thin-Layer Chromatography Ultraviolet Spectroscopy Visual
Quantitative Measurement	Botanical Liquid Solid	Gas Chromatography Liquid Chromatography Ultraviolet Spectroscopy
Volume Measurement	Liquid	Balance Volumetric Glassware
Weight Measurement	Botanical Liquid Solid	Balance

When published on a forensic service provider’s Scope of Accreditation, ANAB has confirmed the competence required to develop and validate methods and perform on-going quality assurance for accredited activities. For a listed component/parameter, the forensic service provider may add or modify methods for activities without formal notice to ANAB for items and key equipment/technology listed. Contact the forensic service provider for information on the method utilized for accredited work.



Pamela L. Sale
 Vice President, Forensics



Division of Criminal
Justice Services

RECEIVED

2/3/25

Office of Forensic Services



New York State Police - Crime Laboratory

2025 - 17025T - Surveillance Document Review

Prepared by Pamela Mikulcik

Data collected on 2025-01-01

ANSI National Accreditation Board

United States

Description

This assessment report summarizes the outcome of the recent accreditation activity. A separate document, the assessment plan, provides information on the type of activity (*e.g.*, reassessment, surveillance activity, scope extension), the date(s) of the activity, the assessment team members, the requirement documents and refers to the scope of the discipline(s) assessed for each location. The assessment plan, together with this report, provide a complete picture of the accreditation activity.

The ANSI National Accreditation Board (ANAB) evaluated the competence of the laboratory and conformance with all applicable accreditation requirements for the scope of accreditation referenced in the assessment plan. Objective evidence of implementation was assessed. The results of an assessment activity are based on a sample of records, locations, and personnel that were available at the time of the activity. Witnessing is an additional technique used in most activities.

REQUIREMENTS:

ISO/IEC 17025:2017 General requirements for the competence of testing and calibration laboratories & ANAB Accreditation Requirements for Forensic Testing and Calibration (AR 3125) evaluated over the accreditation cycle are summarized in the following broad categories:

General requirements related to the laboratory's commitment to impartiality and confidentiality in its activities.

Structural requirements related to the range of activities, management structure, the authority, roles and responsibilities of personnel. Documented procedures which ensure a consistent application of activities and the validity of results.

Resource requirements related to the impartiality of personnel. Requirements for a training program, competency testing, authorizations, and ongoing monitoring to ensure the competence of personnel. Facility and security suitability for activities. Records and procedures for equipment to ensure proper functioning and where applicable, establishment of metrological traceability. Requirements for externally provided products and services.

Process requirements related to the handling of test and calibration items in a manner to maintain the integrity of the item. Requirements for chain-of-custody of items to be tested and appropriate methods and procedures. Ensuring the required performance of the methods along with monitoring the validity of the results. Requirements to ensure results are supported by sufficient technical records and are reported accurately, clearly, unambiguously, and objectively. Procedures for nonconforming work and a documented process for handling complaints. Requirements related to the laboratory information management system protection and integrity of data and information.

Management system requirements related to policies and objectives appropriate for the scope of activities. Requirements to control internal and external documents and records. Requirements to address risks and opportunities and timely, well-documented corrective actions. Requirements for an internal audit program and management reviews.

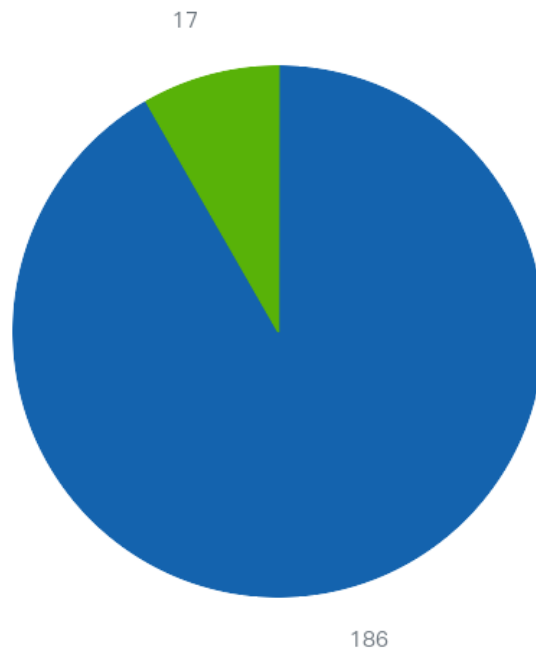
The accreditation activity also evaluates the laboratory's conformance with their own management system requirements.

ASSESSMENT RESULT:

Based on the assessment techniques and a sample of the objective evidence reviewed during the assessment activity, the assessment team found that the laboratory demonstrated competence to operate a management system that fulfills all applicable accreditation requirements, including those specified within their management system.

Any opportunities for improvement or nonconformities identified during this assessment activity are noted below. All nonconformities will be resolved prior to an accreditation decision by ANAB and a summary provided in a subsequent assessment activity report.

Summary of Comments



Audit Comments



Commission on Forensic Science

January 3, 2025

ROSSANA ROSADO
Chair
New York State Division of Criminal Justice Services

PASQUALE BUFFOLINO, PH.D.
Nassau County Office of the Medical Examiner Division of Forensic Services

LYDIA DE CASTRO
Westchester County Department of Laboratories and Research Division of Forensic Sciences

WILLIAM J. FITZPATRICK, ESQ.
Onondaga County District Attorney

JESSICA GOLDTHWAITE, ESQ.
Legal Aid Society

MICHAEL MARCIANO, PH.D.
Syracuse University

BEVERLY RAUCH
New York State Department of Health

MICHELLI SCHMITZ
Erie County Central Police Services

ANN WILLEY, J.D., PH.D.

STEVEN EPSTEIN, ESQ.
Barket Epstein Kearon Aldea and LoTurco, LLP

ERIN MURPHY, ESQ.
NYU Law School

JAMES CHITHALEN, PH.D.
New York State Department of Health

NICHOLAS BANBURY, LT. COL.
New York State Police

Michael Coble, Ph.D.
3500 Camp Bowie Boulevard
CBH-629
University of North Texas
Fort Worth, TX 76107

Dear Dr. Coble,

At the DNA Subcommittee meeting on May 9, 2024, the report by the Expert Working Group on Human Factors in Forensic DNA Interpretation, co-sponsored by the National Institute of Standards and Technology (NIST) and the National Institute of Justice (NIJ), titled *Forensic DNA Interpretation and Human Factors: Improving Practice Through a Systems Approach* (report) was recognized. The DNA Subcommittee tasked the Biological Sciences Technical Working Group to review the report and provide feedback.

During the Commission on Forensic Science meeting on December 13, 2024, it was requested that the DNA Subcommittee provide a written position statement regarding the report. If you have any questions, please contact the Division of Criminal Justice Services' Office of Forensic Services.

Sincerely,

Rossana Rosado
Chair, New York State Commission on Forensic Science